

Subcontractor FAQ

Q. How do I bill for my work?

A. Projects are billed through a 3rd party billing system known as Textura. If you are new to Textura you will receive information with your contract on the first project you do with us. The Textura Guide is available here on our website. You can also get signed up with Textura directly by calling 1-866-TEXTURA or visiting their website at www.texturacorp.com.

Q. What is the billing cut off?

A. Typically, the billing cut off is the 25th unless told differently in your Work Order. Draws usually open in Textura on the 10th and close on the 25th.

Q. How do I get paid in Textura?

A. Once funded by the owner, we instruct Textura to release payment to all subcontractors *in compliance* for getting paid. Funds are deposited through ACH directly into your bank account on file with Textura and the lien waivers you signed that Textura holds on file until your funds clear are then released to us.

Q. What lien waivers are required?

A. When you bill through Textura, you electronically sign a conditional and unconditional release, the conditional is submitted with your billing. 48 hours after payment is released from our account, the unconditional release is available to us and the owner. You must submit conditional releases from your lower tiers for the current month and unconditional for the prior month. These can be uploaded in Textura or submitted to lienwaivers@chambers-gc.com. We recommend you send them as soon as you receive them from your lower tier/supplier.

Q. What are your insurance requirements?

A. See the Insurance Requirements document for details. You must have an insurance certificate on file with us before beginning work on any Chambers project.

Q. Do I have to sign a Master Subcontract Agreement to work with Chambers Construction?

A. No. The Master Subcontract Agreement (MSA) has the same requirements as our standard Subcontract Agreement except it doesn't address a specific project and it only expires if one of the parties terminates it in writing. Work Orders are issued with the scope and project specifics on all future work with the subcontractor, cutting the agreement down from 18 pages to 3. Work Orders refer to the terms in the MSA. If the Sub does not choose to sign the MSA, we will issue a standard Subcontract Agreement on each project (18 page document).

Q. What are the licensing requirements to work for Chambers Construction?

A. You must maintain a valid, active CCB license at all times while under contract with us. See the Commercial Contractors Licensing Board for more information.

Q. Where can I find your required forms for private projects?

A. We require Exhibit 4.1.2 Schedule of Values, Exhibit 4.1.3 List of Lower Tier Subs/Suppliers and Exhibit 7.10 Subcontractor Daily Report. The forms are sent out with your Work Order and are available on our website.

Q. Where can I find your required forms for public projects?

A. We require Exhibit 4.1.2 Schedule of Values, Exhibit 4.1.3 List of Lower Tier Subs/Suppliers, Exhibit 7.10 Subcontractor Daily Report – Public, Exhibit 17.1 Drug Testing Log, Weekly Certified Payroll Report Form WH-38 or Statement of No Work This Period, and Fringe Verification form. The forms are sent out with your Work Order and are available on our website.

Q. What is required for Daily Reports from Subcontractors?

A. You must submit a daily report each day you are on site. You can use our standard daily report or report it electronically using Raken. The paper forms are sent out with your Work Order or Subcontract Agreement, available on our website, or in the job trailer. Turn them in with the Site Superintendent. Call the office (541.687.9445) or see the Superintendent if you'd like to be set up to report on Raken (it's a free mobile app).